

## **Honeywell Retiree Social Club Minutes**

Wednesday, February 28, 2024, 10:30am, via Zoom Rev. 1

Kay Nye, Acting Secretary

March 2, 2023

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In attendance: Mary Barkl, Kevin Harris, Keith Hughes, Doug Metzger, Kirk Anderson, Bruce Landini, and Kay Nye

1. January 2024 meeting minutes were approved by all. Kay was the Acting Secretary for the February Board meeting in Sherry's absence.
2. Website/eBridge report – Kevin

### **SUMMARY**

- A few routine website maintenance tasks were performed; there were no major website issues.
- Progress was made on notification emails and website merge aspects of the club merger. The current direction is to use the AAC site as the basis for the merged site, but it will be more costly.
- The February eBridge was distributed.
- As in December and January, a complimentary eBridge was sent to retirees who might be candidates for membership.

### **DETAILS**

#### **(1) Website Maintenance and Updates**

I updated the event schedule page to keep the information current.

#### **(2) AAC website merge**

The website merge subcommittee of Keith Hughes, PJ Hughes, Kirk Anderson, and myself have looked through the pages on each site, and we have largely agreed what to do with them—keep as-is, merge with a page on the other site, or discard part or all of the page.

We have also looked at ways of porting part or all of each site to the other, but more work is needed here.

We have discussed the pros and cons of each current website as the basis for the merged site. Although work remains to check some possible problems will not be an issue, we are currently heading towards using the AAC site. This is due partly because I have had difficulty in keeping up with website and Bridge distribution work over the last couple of years and, despite two requests for volunteers to step up, no one has so there is no succession plan. Tom Sparks is a good consultant who could easily fill in on an interim basis if needed: however, he has made it clear that he does not want to be the main or assistant Website Manager. Barbara Brocket has now said that she will provide mailing lists from the merged member database to the newsletter Editor so that I would not need to be involved in PDF newsletter distribution. Given this, I would be willing to continue managing the HRSC website if it were the basis for the merged website.

If we do base the merged site on the AAC one, it will cost a lot more due to GoDaddy fees being higher than Newtek's plus the need to pay PJ Hughes an unknown amount. It was \$700 last year but could be significantly more for 2024 due to website merge work.

My estimate of annual costs is:

Newtek site

\$191.39

GoDaddy site

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\$1,077.61, assuming \$700 for PJ pay is the same as it was in 2023 but there would be more pay for PJ site merge work, and there is no estimate for this.

The website would probably look much like AAC's today. We would lose the familiar Honeywell red header and left-side buttons which were introduced in 2005. The logos of all the Honeywell companies, however, would be retained in the header and the dated white text on black background would be given a more modern look. We would probably lose much of the archives, keeping maybe the last three months, although I have pushed for three years, as some people have occasionally found it very useful to refer to documents such as Board minutes. There may be a way to preserve the older archives somewhere else otherwise they'll be gone; however, they could be linked from the AAC site until the Newtek hosting fee expires in November.

Regardless of where we base the merged website, we will probably be recommending [HRACAZ.ORG](http://HRACAZ.ORG) as the url to align with the new club name.

Because it would cause a large increase in GoDaddy fees to have GoDaddy server-based email addresses, such as [hotline@hrcaz.org](mailto:hotline@hrcaz.org), [bridge\\_editor@hrcaz.org](mailto:bridge_editor@hrcaz.org), [treasurer@hrcaz.org](mailto:treasurer@hrcaz.org), etc., which are included in our Newtek plan, these would become g-mail addresses, and the owner of each address would need to set up auto-forward to other recipients.

As an example, today, email sent to [treasurer@hrcaz.org](mailto:treasurer@hrcaz.org) is automatically forwarded to Doug Metzger, Ted Rees and me. In the GoDaddy environment, Doug would create a new g-mail account called something like [hrcaz\\_treasurer@gmail.com](mailto:hrcaz_treasurer@gmail.com), and Doug would set that up to auto-forward to himself, Ted, and me.

The authenticated [emadmin@hrcaz.org](mailto:emadmin@hrcaz.org) used to send the eBridge from would be replaced by an address such as [hrcaz@gmail.com](mailto:hrcaz@gmail.com) that the newsletter editor would set up.

There would be no Board mailing list unless we find a third-party solution that is free and easy to use. (Not found last time I looked; only free but complicated.) The current one is included in our Newtek plan.

### **(3) e-bridge distribution**

I distributed the February eBridge and one delivery failure was reported—the same member that I reported last month that said she had not received the eBridge for months. I again sent her detailed information on how to find it and offered to help by phone, but as before, she gave no indication she had done anything and she did not call me.

### **(4) Distribution of renewal/joining solicitations**

As in December and January, I sent out a complimentary eBridge with an informational cover message about HRSC to a list of 163 addresses generated by Ted Rees with input from Mary Barkl and Kay Nye. Only two new members have enrolled since this went out, compared to five in December and six in January, so the law of diminishing returns appears to be setting in.

### **3. Treasurer's Report – Doug**

The January report shows dues coming in, and an expense of \$460 to AAC for the Christmas lunch. But with the Christmas lunch income from reservations, we netted out at a loss of about \$100 for the

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event, roughly as expected. Most of the dues are now coming in via PayPal. I noted that the balance sheet shows the current number of paid members at 270, which is up from 240 in September, indicating a net of 30 new members from our efforts in that regard in October and November. Basically we have 270 members in 2024 was 240. The membership dues coming in now are now are mostly through PayPal.

#### 4. Cruise Update – Barb

Barb was not in attendance today. No new information on cruises is available.

#### 5. Bridge Status/Issues – Kay

Working on the Bridge for March, waiting on the Wings newsletter to finish it. The March Bridge will continue to provide merger updates. The April Bridge will be the final issue, providing a fond farewell and explain how it will be incorporated into the new merged newsletter.

#### 6. Items at Mary's Houe to Pick Up

Mary confirmed that she would be resigning as the President effective April 30<sup>th</sup> of this year. She has several items at her house that need to be picked up and stored elsewhere due to her resignation. Keith Hughes volunteered to pick them up for her. They are as follows:

- Scholarship paperwork done recently by Cheryl Wiley – 2 boxes
- Two plastic crates of picnic items
- Big coffee pot
- Roaster oven – family size
- Karaoke device

#### 7. Zoom Meetings

The HRSC Zoom account expires on April 7, 2024. As a result, the final HRSC meeting using Zoom will be held on March 27, 2024 as always. We will probably not have an HRSC April Board meeting because we will not be renewing our Zoom account due to the upcoming merger. The next Boad meeting will be on April 2, 2024 from 1:00 to 3:00 p.m. using AAC's Zoom account. For those who are able to attend in person, the meeting will be held at the Aero Federal Credit Union located at 5811 West Talavi Blvd.

#### 8. Merger Updates – Kirk Anderson

Here are my notes from this meeting:

##### Action for Doug / Treasurer

- Need a standard method for keeping track of funds received and spent for IRS purposes

##### Actions for Barb and Kirk

- Clarify that a single \$5 dues payment will cover both active member and spouse / partner
- Remove Associate Member paragraph and move last sentence into Active member's section
- Remove Ad Hoc member paragraph and move employees of Aero Federal Credit Union into Active member section
- Remove the grace period of July 1

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- Club Member meeting section will be retained but we need to consider some simplifications
- Club members vote for officers and directors but if needed, the board could send out items that would request a vote from all Club Members
- Voting on items brought forward during a board meeting is limited to Officers, directors, and assigned directors at the meeting
- Board of directors will select a statutory agent for IRS filings

### Action for Kirk

- Send out the description of the officers and director's duties to the appropriate current officer/director requesting them to review and send back updates to that description

### 9. Merger Updates – Doug Metzger

Bylaws language is being simplified where possible. Kirk had some other specifics. Here's what I think I said:

- Elections of officers and board members will be specified in the bylaws much as they are now in the HRSC bylaws, that is, at the purview of the Board – encouraged, but not required. (Keith mentioned we are proposing that the first set of officers be a combination of those currently serving on the HRSC Board or AAC steering committee, and the first formal elections will be next year.)
- Spouses and partners will be classified as members and given voting rights. This avoids having to worry about an IRS or AZ definition of "spouse" and essentially assures that we will be able to stay under the IRS rules for 501c7 organizations, which state that at least 85% of income must come from members or spouses. (AZ Corporation Commission defines members as those having rights to vote for people on the board of directors.)
- Employees of Aero Federal Credit Union are also eligible for membership, as they are now with AAC.
- Kirk and Barbara have proposed a Board of Directors that combines the structure of HRSC and the flexibility of AAC, and using some ideas from the H-GRC bylaws. The proposal is for four elected officers – president, vice president, treasurer, and secretary – and three elected directors (down from 6 in HRSC). Then the board can create additional "assigned directors" (e.g., assistant treasurer, newsletter editor, membership manager, ...) who can also vote on matters decided by the board.
- Kirk and Barbara are now awaiting feedback from various people on specifics and hope to get a draft of the bylaws out for review soon. Doug said we would like to be able to vote on the new bylaws at our end-of-March HRSC Board meeting. Based on feedback from the bylaws draft, there may or may not be an additional meeting called before that to discuss the bylaws.

### 10. Merger Update - Kay

- I will be sending out E-mails to Traci Hetterly from Xerox, Bob Hetrick from Honeywell Bull, Honeywell Garrett, Mary, and Roberta at the beginning of March to inform them of the upcoming changes due to the merger with AAC. I will explain the new processes, responsibilities, and how it affects them, and how it will affect the Bridge newsletter. I will ensure them that it will be a smooth transition and will have little effect on our current process.

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- As the Assistant Editor I will be responsible for the Recurring Luncheons for the parties listed above, managing the obituaries and, by popular demand, supplying the jokes for the newsletter every month.
- Keith gave Joyce and I the action to get together to come up with a name for the new merged newsletter. We will get together before the AAC Board meeting on March 5th and present our suggestions to the Board at that time.

Meeting adjourned at 12:30. Next meeting: Wednesday, March 27, 2024, 10:30 am, via Zoom.